



City of Rock Falls Personnel/Safety Committee

Date: June 25, 2009

Time Meeting Started: 7:02 pm Time Meeting Ended: 7:27 pm

Members		Also Attended	
Alderman Thurm (Chairman)	P	Mayor Blanton	P
Alderman Reitzel	P	City Clerk Wescott	P
Alderman Vandersnick	P	Chief Mike Kuelper	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order	<ul style="list-style-type: none"> Committee called to order at 7:02 pm 	No Action
2. Worker's Compensation/Liabilities Report	<ul style="list-style-type: none"> Committee reviewed and discussed report as presented. 	Report accepted
3. Department Safety Reports	<ul style="list-style-type: none"> Committee reviewed department safety minutes. Compliance by all Departments for the second consecutive month. 	Reports accepted
4. New Business A) Telecommunications Position	<ul style="list-style-type: none"> Chief Kuelper reported that over 80 applicants applied for the position. They have reduced the number to 23 and have begun doing interviews. He told the committee that it was there intent to reduce the list down to 15 for final interviews. The committee requested that number be reduced to 10. Interviews will take place on Wednesday, July 8, 2009 beginning at 6:00 pm in the North Meeting Room. Once the position is filled, the remaining candidates will be placed on a list. 	Proceed with Interviews and selection.
5. Committee Member items	<ul style="list-style-type: none"> Mayor Blanton reported that the temporary position in the Electric Department is progressing well. Alderman Reitzel raised the question as to the number of breaks and length of breaks in the workday for employees. Currently (2) two fifteen (15) minute rest periods during each regularly scheduled workday. One during the first (4) four hours of work and one during the second (4) hours of work. He was inquiring because it seems that employees are leaving work areas, driving to the garage or another area, beginning there break, and then driving back to the work site. This becomes a (30) minute break vs. (15). 	<p>No Action</p> <p>The Mayor will send out a memorandum to Department Heads to monitor this immediately.</p>
6. Executive Session	<ul style="list-style-type: none"> Committee members declined executive session, as they did not have the evaluation forms required. 	Tabled till next meeting
7. Adjournment	<ul style="list-style-type: none"> Chairman Thurm adjourned the meeting at 7:12 pm 	Adjournment

Alderman Bob Thurm, Committee Chairman